



St. Brendan Parish School Tuition and Registration Contract 2009-2010

- Registration forms to return:**
- Tuition & Registration Contract
 - PTO Fundraising Agreement
 - Background check form
 - State Immunization form
 - Baptismal Certificate
 - Registration Fee

Family Information		
Parent/Guardian First and Last Names		
Address		
Phone -	Work	Home
	Cell	
Phone -	Work	
	Cell	
Email address 1		
Email address 2		
Children	Name	2009-2010 grade level
Kindergarten Student	Name	_____ Full-day \$775.00 fee + tuition _____ Half-day

Please check either (A) or (B) to indicate the tuition rate which applies to your family.

_____ (A) **In-Parish Tuition Rate:** Parents who have a current Parish Stewardship Commitment Card on file with the parish office and who are fulfilling that pledge through regular contributions will receive the In-Parish Tuition Rate. These requirements need to have been met for a full year to qualify. Families attending another parish will need a letter from their parish office stating the parents have met the requirements stated above and that their parish will subsidize their child(ren)'s education at the same subsidized rate as St. Brendan Parish.

_____ (B) **Out-of-Parish Rate:** Families who do not qualify for the In-Parish Tuition Rate will pay the Out-of Parish Rate for their child(ren).

Tuition now includes each student's book, computer lab, and science fee. Kindergarten tuition is the full amount for either our half-day or full-day program. Full-day kindergarten requires an additional fee of \$775.00. In addition to the annual tuition, families may choose to pay the financial gap created between the full cost to educate your child(ren) and the tuition rate. This amount may be considered a tax deductible donation to the school. **Please check the box on the next page that applies to your family for the 2009-2010 school year.**

	In-Parish Tuition	Actual Cost to Educate	Gap Created
One Child	<input type="checkbox"/> \$ 4,295.00	\$ 5,100.00	\$ 805.00
Two Children	<input type="checkbox"/> \$ 6,740.00	\$ 10,200.00	\$ 3,460.00
Three Children	<input type="checkbox"/> \$ 9,030.00	\$ 15,300.00	\$ 6,270.00
Four Children	<input type="checkbox"/> \$ 9,300.00	\$ 20,400.00	\$ 11,100.00

Out-of-Parish Tuition: \$6,685.00 per child: number of children_____

Parish Financial Support

Parents are expected to be active parishioners in the parish in which they are registered, have a current Parish Stewardship Commitment Card on file with their parish office, and financially support the parish by fulfilling the stewardship pledge through regular contributions.

Registration Fee

A registration fee of \$100 per child for current re-registering families is due at the time of registration or \$150 per child for new families registering (due upon acceptance of new families). These fees are for registration purposes and are not refundable.

Tuition Payment

Tuition rates now include each student's book, computer lab, and science fee. This signed contract must be received by the school at the time of registration. Each family is responsible for paying the tuition amount indicated on the front of this agreement or an amount agreed to as arranged with the Principal.

Tuition is collected on a 10 month basis unless parents have requested in writing an 11 month payment schedule. The first tuition payment is due to the school office on August 5th, and a grace period of five days is allowed. Payments received after the 10th will be assessed a late fee of \$20 per month. In addition to the annual tuition, families may choose to pay the financial gap created between the full cost to educate your child(ren) and the tuition rate. This amount may be considered a tax deductible donation to the school.

A student will not be allowed to begin school unless tuition payments are current. A family who is not current with their required tuition payments after 45 days, will be given 10 days notice to make arrangements with the Principal. If there is no satisfactory resolution, the family will be asked to withdraw their child/children from the school. Student transcripts will be withheld until all tuition and fees have been paid.

Additional Costs

Additional costs not covered by tuition or fundraising may be incurred by parents during the school year. These may include, but are not limited to, uniforms, milk/hot lunch program, CYO Athletics, field trips, carnival, PTO fees, memory book, EE week, bake sales, and extra-curricular activities (i.e.: Spanish, Band).

State Immunization Form

Parents are required to provide a current, signed and completed State of Washington Immunization Form for each child by the first day of school. Students are not allowed to attend school without a properly completed and signed state immunization form.

Background Checks

All parents must complete a background check with the school or have on file with the school a valid background check by the first day of school (background checks are valid for a three year period). All parents must have a cleared background check prior to any volunteering in the school or parish.

Parent Volunteer Requirement

Parents are expected to complete a minimum of 45 volunteer hours for a two-parent family or 30 volunteer hours for a single-parent family by volunteering in school related activities. Up to 20 volunteer hours may be in a parish related youth activity such as Faith Formation, Vacation Bible School, CYO Athletics, or other school or parish activities as approved by the Principal.

Parents are responsible for reporting their volunteer hours in a timely manner via the electronic database accessible from the school website. For special circumstances in fulfilling volunteer hours, please contact the Principal.

Support of School Fundraising

Tuition only partially covers the actual cost of educating each student and therefore, parents agree to financially support their parish (as the parish subsidizes their child’s tuition) and participate in the school’s Development and PTO fundraising efforts as follows:

(1) **Annual School Appeal** - Parents are expected to complete a pledge form according to their family means for the Annual School Appeal. The pledge form is due the first day of school and fulfillment of the pledge is due by May 1st.

(2) **PTO Fundraising Plan** - Parents are required to provide a signed PTO Fundraising Plan by the first day of school and participate in their choice of PTO fundraising efforts to provide \$750 in profit as described in the PTO Fundraising Plan document. All parents are expected to participate in the two major fundraisers- the holiday craft fair (November) and the school auction (March).

Student Photos

St. Brendan Parish School’s website occasionally highlights school related activities, but students are not identified by name. By signing this contract, parents agree St. Brendan may use their child’s team, class, individual, or group photo on the school’s website or in printed material. Parents who do not wish their child’s photo to be used on the school website or in any printed material may sign a non-release form available from the school office.

Withdrawal Policy

Tuition makes up 75% of the school’s revenue and the next year’s budget is determined based on student enrollment. When families make the decision to withdraw from St. Brendan Parish School before school begins or during the school year, it impacts the school’s revenue. Families who decide to withdraw need to notify the school in writing. The last day to withdraw for the following school year without owing any tuition is April 30th. For special circumstances, please contact the Principal. Tuition due is based on the percentage of total annual tuition indicated in the following chart. Student transcripts will be withheld until all tuition and fees have been paid.

Month Notice Given	Tuition Liability
May and June	10% of total annual tuition
July, August, and September	30% of total annual tuition
October and November	50% of total annual tuition
December and after	100% of total annual tuition

We, the undersigned, have read this Tuition and Registration Contract and agree to:

- pay the tuition and registration fee stated in this contract based on the number of children attending school.
- abide by the school policies, procedures, and regulations as outlined in the current and updated parent handbook and as determined by the Principal and Pastor.
- provide our support for the school’s Vision, Mission, Purpose, and Values Statement (draft on page 4).
- fulfill all the terms and conditions as stated in this contract. Out-of-Parish families are expected to fulfill the same terms and conditions of this contract (except financial support of the parish) as In-Parish families.

Parent/Guardian Signature Date

Parent/Guardian Signature Date

ST. BRENDAN PARISH SCHOOL
Vision, Mission, Purpose and Values Statement

Draft 1/6/09

This draft requires final approval from School Commission.

VISION

The vision of St. Brendan Parish School is for our students to:

- ✚ live as active Catholics,
- ✚ exercise Christian leadership skills,
- ✚ serve the Church and community,
- ✚ meet the Student Learning Expectations, and
- ✚ develop appropriate social interaction skills.

MISSION

The mission of St. Brendan Parish School, in partnership with parents, is to empower our students to act as disciples of Christ and leaders, use their God-given gifts in service to the Church and community, and achieve academic excellence.

PURPOSE

The purpose of St. Brendan Parish School is to provide a Catholic-centered education for students in Kindergarten through 8th grade and guide them to become participating Catholics and achieve the Student Learning Expectations.

VALUES

The core values of St. Brendan Parish School are:

Our Catholic Faith

- ✚ create a loving environment steeped in the rich tradition of the Catholic Church
- ✚ celebrate the Word, Sacraments, and Catholic devotions
- ✚ model full active participation as Catholics
- ✚ evangelize our faith and develop a personal relationship with Jesus Christ and His church
- ✚ foster Religious vocations

Honesty and Integrity

- ✚ display the Gospel values in all interactions
- ✚ demonstrate honesty in our actions, words, and deeds
- ✚ honor our commitments

Academic Excellence

- ✚ nurture a life-long desire to learn
- ✚ utilize teaching practices based on educational research
- ✚ motivate students to meet their academic potential
- ✚ teach sound organizational and study skills

Respect and Diversity

- ✚ model a genuine respect for the dignity of all people
- ✚ create a safe atmosphere for all learners
- ✚ promote respect for cultural diversity

Stewardship and Community Partnership

- ✚ share our God-given gifts of time, talent, and treasure
- ✚ respond compassionately and empathetically to the needs of others
- ✚ raise awareness of local, national, and international events
- ✚ participate in community service and working toward social justice
- ✚ promote Christian leadership

